

65 Rye Street
South Windsor, CT 06074
Phone: (860) 528-6622



Fax: (860) 291-9362
www.maneeleys.com
info@maneeleys.com

Thank you for considering Maneeleys as the host of your wedding day celebration!

Offering two unique venues to choose from,

The Elegance of The Grand Ballroom and Rustic Charm of The Grand Lodge.

Enclosed you will find our 2017 wedding packages for your review; we invite you to schedule a tour of our grounds and a consultation with us

Our gazebos and wedding pergola provide a romantic backdrop for exchanging your wedding vows, as well as decorative arches and a bridge by the ceremony sites which place you in the spotlight for photo opportunities.

The cost for our on-site ceremony is \$795.00 and includes the set-up of white garden chairs, decorated gazebo , pergola or indoor area, ceremony rehearsal, an additional hour for your ceremony and our entire team of wedding assistants on site to greet you and your guests.

Please take a moment to visit our website at www.maneeleys.com, 'or Like' us on Facebook.

Our wedding professionals are eager to assist you in finalizing every detail of your special day!

Contact us to schedule an appointment to start your wedding planning.

Maneeleys..... Your Vision Our Venue

Sincerely,

Sandy Dimitratos

Director of Wedding Services and Social Events

Maneeley's Banquet, Catering & Conference Center

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Maneeleys is pleased to offer our 2017 Bridal Package

The Grand Ballroom

*This Stunning Majestic venue offers class and elegance for your wedding reception
accommodating 125-500 Wedding Guests*

Maneeleys Grand Ballroom Wedding Package:

Five Hour Reception Site

Complimentary Parking

*Picturesque Surroundings ~ Musical Water Fountain ~ Illuminated Bridge
Pergola and Gazebos for Your Wedding Ceremony and Photo Opportunities*

Private Bridal Suite for Bridal Party

Climate Controlled Facility

Professional Wedding Coordinator & Event Planner

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*5 Hour Reception ~ 5 Hour Premium Open Bar with Signature Drink  
Champagne Toast ~ Custom Tiered Wedding Cake ~ Floor Length Table Linens  
Chivarie Chairs ~ Color Coordinated Linen Napkins  
Crystal Centerpieces with Mirrored Center ~ Maneeley's Gift Box  
Decorative Cake Stand ~ Decorated Head Table~ Cake Table and Gift Table  
Menu Selections from Traditional to Contemporary  
Plated ~ Family Style or Grand Buffet Dinner Services*

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## **Ballroom Classic Buffet Bridal Package**

(125 Guest Minimum for Fridays, Saturdays and Premium Dates)

### **~ Social Hour Stationary Display ~**

Assorted Cheese Fresh Fruit and Garden Vegetables Display with Assorted Crackers and Vegetable Dip

### **~ Passed Butler Style ~**

Selection of Five

### **~Served Family Style ~**

Garden Salad with House Dressing ~ Dinner Rolls with Butter

### **~ Buffet Dinner Stations ~**

Spinach Ravioli Primavera ~ Bow Tie ala Vodka

### **~ Selection of (2) Entrées ~**

Chicken Francaise ~ Chicken Marsala ~ Chicken Mediterranean ~ Chicken Supreme

Filet of Sole with Seafood Stuffing topped with Lobster Cream Sauce

Grilled Swordfish Basil Butter ~ Scrod Mediterranean

### **~ Selection of (1) ~ Carving Station ~**

Tenderloin of Beef with Horseradish Cream Sauce

Roast Pork Loin with Rosemary au Jus

Roast Prime Rib of Beef with au Jus with Horseradish Cream Sauce

NY Sirloin Steak

### **~ Selection of (3) ~ Accompaniments ~**

Roasted Red Baby Potatoes ~ Garlic Mashed Red Potatoes ( Potato Bar ) ~ Rice Pilaf ~ Spanish Rice  
Italian Green Beans ~ Mediterranean Vegetable Blend ~ Buttered Green Beans with Glazed Baby Carrots

### **~ Dessert and Coffee Service ~**

Custom Tiered Wedding Cake Served with Ice Cream

Coffee, Decaf & Assorted Tea with Cream and Sugar

### **~ Amenities Available at No Additional Cost ~**

Beautifully Landscaped Grounds ~ Illuminated Walk Over Bridge ~ Gazebos ~ Musical Water Fountain

Private Bridal Suite for Bride & Groom ~ Preferred Vendor List

Complimentary Parking ~ On-Site Coordinator

Custom Floor Plan ~ Climate Controlled Facility

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**Ballroom Plated Entrée Bridal Package**  
(125 Guest Minimum for Fridays, Saturdays & Premium Dates)

**~ Social Hour Stationary Cocktail Table ~**

Domestic & Imported Cheese & Garden Vegetable Display with Assorted Crackers and Vegetable Dip

**~ Passed Butler Style ~**

Choice of Five

**~ Served Family Style ~**

Fresh Garden Salad with House Dressing  
Penne Pasta with Marinara Sauce or Ala Vodka Sauce  
Artisan Dinner Rolls and Butter

**~ Selection of (3) Main Entrées ~**

**Chicken Supreme**

Filled with Vegetable Herb Stuffing

**Mediterranean Chicken**

Filled with Spinach & Feta Cheese

**Chicken Francaise**

Sautéed in a White Wine Lemon Butter Sauce

**Chicken Marsala**

Sautéed with Mushrooms, Garlic and Marsala Wine Sauce

**Prime Rib of Beef**

16 oz, au Jus

**8 oz Char-Broiled Filet Mignon**

with Burgundy Mushroom Sauce

**Broiled Swordfish**

with Garlic Butter Sauce and Lemon Wedge

**Stuffed Filet of Sole**

with Seafood Stuffing Served w/ Lobster Cream Sauce

**Baked Stuffed Shrimp**

with Seafood Stuffing Lemon and Drawn Butter

**Broiled Stuffed Lobster Tail & Filet Mignon**

Burgundy Mushroom Sauce

**Spinach Ravioli Primavera**

Sautéed with Fresh Garlic in Olive Oil with Fresh Vegetables

**12 oz NY Sirloin Steak**

with Mushrooms and Onions

**~ Selection of (1) Accompaniment ~**

Duchess Potatoes

Mashed Red Bliss with Garlic

Spanish Rice

Au Gratin

Baked Stuffed Potato with Sour Cream Cheddar & Chives

Cranberry Rice Pilaf

**~ Selection of (1) Vegetable ~**

Italian Green Beans

Farmers Vegetable Blend

Green Beans with Glazed Baby Carrots

Roasted Mediterranean Vegetable Medley

**~ Dessert & Coffee Service ~**

Custom Tiered Wedding Cake with Ice Cream ~ Coffee, Decaf and Assorted Tea with Cream and Sugar

**~ Amenities Available at No Additional Cost ~**

Beautifully Landscaped Grounds ~ Illuminated Walk Over Bridge ~ Gazebos ~ Musical Water Fountain

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## Ballroom Family Style Bridal Package

(125 Guest Minimum for Fridays, Saturdays and Premium Dates)

### ~ Social Hour Stationary Table ~

Imported & Domestic Cheese Assortments with Garden Vegetable Display  
Accompanied by Breadsticks, Assorted Crackers & Vegetable Dip

### ~ Passed Butler Style ~

Choice of Five

### ~ Served Family Style ~

Garden Salad with House Dressing  
Penne Marinara or ala Vodka Sauce  
Artisan Dinner Rolls and Butter

### ~ Selection of (3) Family Style Entrees ~

\* Chicken Supreme  
(Vegetable Herb Stuffing)  
\* Chicken Marsala  
\* Chicken Francaise  
\* Chicken Mediterranean

\* Sliced Beef Tenderloin  
\* Roasted Prime Rib au Jus  
\* Sirloin Steak with Mushrooms & Onion  
\* Roast Pork Loin Rosemary au Jus

\* Scrod Mediterranean  
\* Broiled Swordfish with Garlic Butter Sauce  
\* Filet of Sole with Seafood Stuffing  
\* Baked Salmon Dill Cream Sauce  
\* Baked Stuffed Shrimp: add \$2.00 per guest

### ~ Select (1) Side ~

Rice Pilaf ~ Cranberry Rice Pilaf  
Baked Idaho Potato ~ Oven Roasted Red Potatoes  
Mashed Red Bliss Potato with Garlic  
Baked Stuffed Potato  
Au Gratin Potatoes

### ~ Select (1) Vegetable ~

Italian Green Beans  
Roasted Mediterranean Vegetable Medley  
Green Beans with Glazed Baby Carrots  
Farmers Vegetable Blend

### ~ Dessert and Coffee Service ~

Custom Tiered Wedding Cake Served with Ice Cream  
Coffee, Decaf and Assorted Tea

### ~ Amenities Available at No Additional Cost ~

Beautifully Landscaped Grounds ~ Illuminated Walk Over Bridge ~ Gazebos ~ Musical Water Fountain  
Private Bridal Suite for Bride & Groom ~ Preferred Vendor List  
Directions to Our Facility ~ Complimentary Parking ~ On-Site Coordinator  
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## Enhancements for Your Wedding Reception

### \*Tuscan Montage\*

Imported & Domestic Cheese Assortment ~ Roasted Vegetables with Garlic Dip  
Sliced Fresh Fruit ~ Marinated Mushroom Medley ~ Seasoned Olives ~ Roasted Sweet Red & Green Peppers  
Sliced Fresh Tomatoes with Mozzarella Cheese with Balsamic Reduction ~ Assorted Artisan Breads  
Prosciutto ~ Genoa Salami ~ Pepperoni ~ Italian Meatball Skewers ~ Fried Calamari ~ Fried Mozzarella  
Sweet Italian Sausage ~ Tomato Basil Bruschetta Crostini

### \*Individually Plated Salad Service \*

Antipasto Salad  
Caesar Salad  
Sliced Tomato, Fresh Basil & Mozzarella Salad with Balsamic Vinaigrette  
Spinach and Strawberry Salad with Raspberry Vinaigrette

### \*Viennese Dessert Station\*

Miniature French & Italian Pastries ~ Chocolate Parfait ~ Fresh Fruit Tarts  
Mini Cupcakes ~ Tiramisu ~ Chocolate Fountain with Items for Dipping  
Fresh Fruit Display ~ After Dinner Cordials in Chocolate Cups  
Cappuccino / Espresso Bar ~ Personalized Ice Sculpture

### \*A Chocolate Lover's Delight!\*

Flowing Chocolate Fountain with Strawberries, Pineapple, Marshmallows, Cream Puffs,  
Pretzels, Cherries, Melon & Chocolate Chip Cookies for dipping!

### \* Additional Enhancements\*

Bottled Wine Selections Available  
Personalized Ice Sculpture  
Pricing upon Request

All Prices Are Subject to Service Fee and CT State Sales Tax

## Booking Policies and Business Information

### Deposits and Payments:

A \$2,000 non-refundable deposit is required to secure your date. Deposits may be credit card, cash or check.  
All deposits made will be credited toward your final invoice. Final payment of invoice will be due 72 hours  
prior to the wedding date. Final payment must be made in the form of Bank Check, Money Order or Cash. All  
Credit Card Payments made other than the initial \$2000.00 deposit will be subject to a 5% processing fee.

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### **Tax and Service Fee:**

All charges including, but not limited to, food, beverage, faculty fee and rental are subject to a 20% labor & service fee and applicable CT state sales tax.

### **Menu Selection and Guarantee:**

Final menu selection and time line will be outlined on your proposal. Vegetarian and special meals are provided at no additional fee. Reduced pricing is available for young adults ages 12-21, children under 12 (\$28.95), and vendors (\$42.95). Final guest count will be due 10 days prior to the event; this count may increase up to 24 hours prior to the event. If the meal is plated the client is responsible for providing an exact count of each entrée selection, organized by table. Maneeley's will provide its clients with place cards to be completed and delivered to Maneeley's prior to the event as well as custom floor plan .

### **Bar Policies:**

Maneely's does not permit the serving of alcoholic beverages to anyone under the age of 21, our certified bar staff in their sole discretion have the right to determine if any persons are intoxicated, or who are under the age of twenty one. Proper identification must be provided, including for those in the bridal party. Maneeley's does not offer or serve "shots" to any guest. Customization of bar services is available.

Guest and clients are to refrain from bringing outside food and/or beverages of any kind onto Maneeley's property, unless permitted by the Director. Outside alcohol is strictly prohibited on premises, no exceptions.

### **Ceremonies:**

Outdoor and indoor ceremonies may be held at Maneeley's for a fee of \$795.00

The ceremony fee includes Maneeley's staff, set up of chairs, bottled water for guests upon arrival and rehearsal the day prior to the event. Bride and groom suites available (2) hours prior to start of ceremony. Additional time will be added to your ceremony package if required.

### **Tastings:**

An annual tasting is held in early March. Clients and their families are invited to the open house type event to taste appetizer and entrée selections and meet Maneeley's preferred vendors. Private tastings will be arranged if the time of booking falls after the annual tasting and the event prior to the next tasting. A tasting will also be arranged for customized menu items.

### **Facility**

A \$500.00 Facility Fee will be added for All Social Events

**Outside Vendors:** A certificate of liability insurance must be provided for vendors.